

IN THE STATE COURTS OF THE REPUBLIC OF SINGAPORE

REGISTRAR'S CIRCULAR NO. 3 OF 2017

**MANUAL FILING OF APPLICATIONS UNDER SECTIONS 7(2), 7(4), 13, AND 23 OF THE  
EMPLOYMENT CLAIMS ACT 2016 (AND ANY DOCUMENT FILED IN THE PROCEEDINGS  
RELATING THERETO)**

The Employment Claims Act 2016 (the "**Act**") came into force on 1 April 2017.

2. Subject to paragraph 3, all applications under sections 7(2), 7(4), 13, and 23 of the Act (and any document filed in the proceedings relating thereto) shall, as from that date and until further notice, be filed manually at the Community Justice & Tribunals Division Registry located at Level 1 of the State Courts, by filing 3 hard copies of every document relating to the application.
3. Appeals arising from applications under sections 7(2) and 7(4) of the Act must still be filed in eLitigation until further notice.

Dated this 29<sup>th</sup> day of May 2017.



JENNIFER MARIE  
REGISTRAR  
STATE COURTS