

IN THE STATE COURTS OF THE REPUBLIC OF SINGAPORE
PRACTICE DIRECTIONS
AMENDMENT NO. 8 OF 2015

It is hereby notified for general information that, with effect from 1st October 2015, the State Courts Practice Directions will be amended as follows:

- (a) the existing Practice Direction 39 will be deleted and replaced by the following Practice Direction:

New Practice Direction 39

- (b) the following new Part XIX (consisting of the new Practice Direction 141) will be inserted immediately after the existing Practice Direction 140:

New Part XIX

- (c) the existing Form 7 of Appendix A (ADR Form) will be deleted and replaced by the following Form:

New Form 7 of Appendix A

- (d) the following new Forms will be inserted immediately after the existing Form 27 of Appendix A:

New Forms 28 to 49 of Appendix A

2. The amendment to Practice Direction 39 (Medical Negligence Claims) extends the timeline stipulated in paragraph (2) thereof for the fixing of a Court Dispute Resolution session for medical negligence claims from 4 weeks after the filing of the writ (as is currently the case) to 8 weeks after the filing of the memorandum of appearance.

3. The Community Disputes Resolution Tribunals, established under the Community Disputes Resolution Act 2015 (Act No. 7 of 2015), will begin to hear cases as from 1st October 2015. The new Part XIX (consisting of the new Practice Direction 141), prescribes the Forms that are to be used for the purposes of any proceedings before the Community Disputes Resolution Tribunals.

4. The amendment to Form 7 of Appendix A serves to highlight the fact that Court ADR fees are now payable under Order 90A, Rule 5A of the Rules of Court (Cap. 322, R 5).
5. The new Forms 28 to 49 of Appendix A are the forms to be used for the purposes of any proceedings before the Community Disputes Resolution Tribunals.

Dated this 25th day of September 2015.



JENNIFER MARIE
REGISTRAR
STATE COURTS

39. Medical negligence claims

(1) Compliance with pre-action protocol

- (a) Claimants in medical negligence claims are to comply with the pre-action protocol at Appendix FA before commencing court proceedings. All parties are required to comply in substance and spirit with the terms of the protocol. A breach by one party will not exempt the other parties in the claim from following the protocol so far as they are able.
- (b) In exercising its discretion as to costs, the Court will consider compliance with the protocol. If non-compliance with the protocol has led to unnecessary costs, the Court may make the following orders:
 - (i) an order disallowing a defaulting party his costs, or some part of his costs, even if he succeeds;
 - (ii) an order that the defaulting party pay the other party or parties their costs of the proceedings, or part of those costs; and
 - (iii) an order that the defaulting party pay those costs on an indemnity basis.
- (c) The Court will consider compliance with the protocol in exercising its discretion when deciding the amount of interest payable and may make the following orders:
 - (i) an order awarding a successful party who has complied with the protocol interest from an earlier period; and
 - (ii) an order depriving a successful party who has not complied with the protocol interest in respect of such period as may be specified.

(2) Case management

The Court will send a notice to solicitors fixing the date of the first CDR session within 8 weeks after the memorandum of appearance is filed in a medical negligence claim, to facilitate discussion and settlement of the claim.

PART XIX: COMMUNITY DISPUTES RESOLUTION

141. Forms for proceedings before Community Disputes Resolution Tribunals

- (1) The Community Disputes Resolution Tribunals, established under the Community Disputes Resolution Act 2015 (Act No. 7 of 2015), will begin to hear cases under the Act as from 1st October 2015.
- (2) Forms 28 to 49 of Appendix A are the forms to be used for the purposes of any proceedings before the Community Disputes Resolution Tribunals.
- (3) Parties to any such proceedings must use the appropriate Form as follows:

Purpose	Form	Relevant rule in the Community Disputes Resolution Rules 2015
Claim	28	5(1)(a)
Declaration of Service	29	5(3), 9(3), 10(4), 11(3)
Reply	30	5(4)(a)
Notice of Pre-Trial Conference	31	6(1)
Notice of Hearing	32	8(b)
Application for Special Direction	33A	9(1)
Application for Compliance Bond	33B	10(1)
Reply to Application for Special Direction	34A	9(4)(a)
Reply to Application for Compliance Bond	34B	10(5)(a)
Application for Exclusion Order	35	11(1)
Reply to Application for Exclusion Order	36	11(4)(a)
Application to Set Aside Order / Judgment / Direction	37	14(2)(a)
Reply to Application to Set Aside Order / Judgement / Direction	38	14(4)
Notice of Hearing of Application to Set Aside Order	39	14(5)
Application for Leave to Appeal	40	16(1)
Reply to Application for Leave to Appeal	41	16(4)
Notice of Hearing for Application for Leave to Appeal	42	16(5)
Notice of Appeal	43	17(1)
Certificate for Security for Costs	44	17(3)(a)

Undertaking for Security for Costs	45	17(3)(b)
Certificate for Security for Costs (by way of Undertaking)	46	17(3)(b)
Order of Court	47	-
Special Direction of Court	48	-
Exclusion Order	49	-

Form 7

ALTERNATIVE DISPUTE RESOLUTION (ADR) FORM

The State Courts regard Alternative Dispute Resolution (ADR) as the **first stop of a court process**. ADR is crucial in the cost-effective and amicable resolution of disputes. Early identification of cases is essential to help the parties save costs and improve settlement prospects. To assist in this regard, this Form should be completed by you and your client before the following hearings:

- (a) Case Management Conference, for MC writs filed on or after 1st November 2014 and by consent, DC writs (pursuant to Order 108 of the Rules of Court and Practice Direction 20);
- (b) Pre-Trial Conference called pursuant to Practice Direction 36. This PTC will be called in respect of MC writs filed before 1st November 2014 and all DC writs filed on or after 1st April 2014; or
- (c) Any Summons for Directions that is filed (pursuant to Practice Direction 26).

Information concerning ADR is provided on the second page of this Form.

This section is to be completed by solicitors

Case details	MC/DC* _____ / _____(year)	SUM _____ / _____ (year)
Number of witnesses	Plaintiff	Defendant
Nature of claim	Tort	Defamation / Medical Negligence*
	Contract	Construction / Renovation / Supply of Goods & Services*
	Others (Specify)	

Signature of solicitor

Name of solicitor for Plaintiff/Defendant*:

Law Firm:

Date:

**delete where inapplicable*

This section is to be read by your client

What are my ADR options?

The State Courts Centre for Dispute Resolution provides ADR services such as **mediation** and **neutral evaluation**. Mediation services are also provided by the Singapore Mediation Centre (<http://www.mediation.com.sg>). The Law Society of Singapore provides **arbitration** as an ADR service.

Mediation is a process in which a mediator (i.e. a neutral third party) helps you and the other party negotiate for a settlement of your dispute. The mediator does not focus on who is at fault for the dispute. Instead, he will help you and the other side discuss and reach a solution that will meet both of your concerns.

Neutral Evaluation (NE) involves an early assessment of the merits of the case by a judge in the State Courts Centre for Dispute Resolution. Parties' lawyers will present the case to the judge, who will review the evidence and provide an evaluation based on the merits of the case. The evaluation can be binding or non-binding, depending on what the parties want.

More information on mediation and neutral evaluation may be found at <http://www.statecourts.gov.sg> under "Interested in Mediation/ADR".

In **arbitration**, there will be a determination of who is at fault. However, the decision is made by a private individual, the arbitrator, instead of a judge. The Law Society Arbitration Scheme (LSAS) is provided by the Law Society of Singapore for parties to resolve their dispute through arbitration in a speedy and cost-effective way. More information concerning fees and details of the scheme can be found at <http://www.lawsociety.org.sg/lzas>.

Which ADR option should I choose?

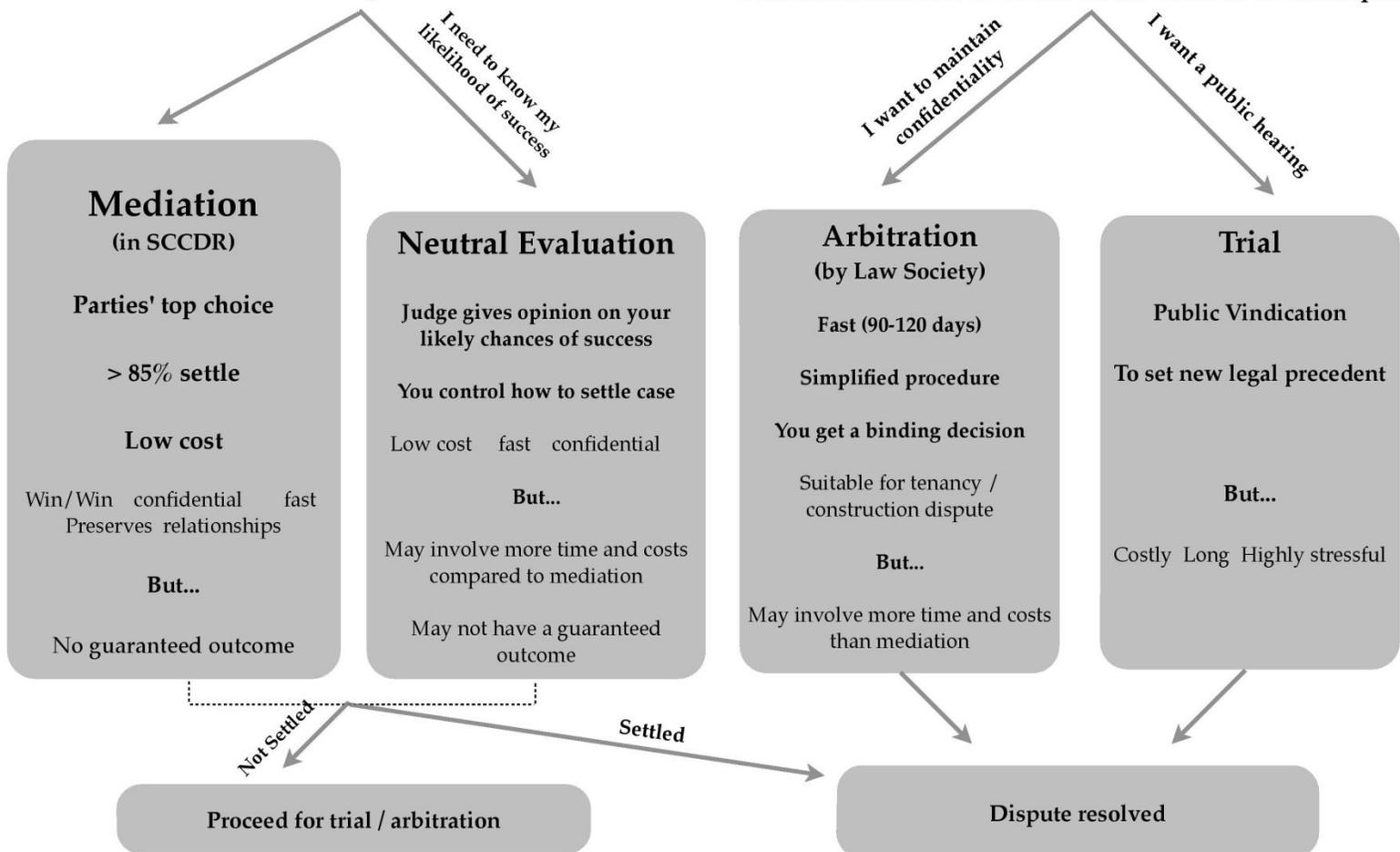
You should choose the ADR option that best addresses your needs. Most litigants are concerned about issues such as legal costs, duration of the litigation process, confidentiality and whether they have control over the outcome of the case. Some other concerns may include the desire to preserve the relationship with the other party, discomfort over the formal proceedings and a need to be vindicated. Generally, mediation is an ADR option that addresses most of these concerns.

However, you may consider other ADR options if you have unique considerations. To help you decide the best ADR option for you, we have provided a diagram on page (iii) highlighting the features of each option. Your solicitor will also be able to advise you on the pros and cons of each ADR option.

Which option should I use to resolve my dispute?

I want to control how the dispute should be resolved

I want someone else to decide on the outcome of the dispute



This section is to be completed by your client

FOR MAGISTRATE’S COURT CASES ONLY

1. This is to certify that my solicitor has explained to me the available Alternative Dispute Resolution (ADR) services, and I am aware of the benefits of settling my case by ADR.
2. I have been advised and understand that the Judge may take the view that ADR is suitable for my case, and that any unreasonable refusal on my part to resolve this matter via mediation or other means of ADR may then expose me to adverse costs orders pursuant to Order 59 Rule 5(1)(c) of the Rules of Court as set out below:

Order 59 Rule 5(1)(c)

“The Court in exercising its discretion as to costs shall, to such extent, if any, as may be appropriate in the circumstances, take into account the parties' conduct in relation to any attempt at resolving the cause or matter by mediation or any other means of dispute resolution.”

3. For a case commenced by writ on or after 1st November 2014 before a Magistrate’s Court:
I have been advised and understand that my case may be referred for ADR under Order 108 Rule 3(3) of the Rules of Court as set out below:

Order 108 Rule 3(3)

“The Court may make an order directing that a case be referred for resolution by an ADR process if—

- (a) the parties consent to the case being referred for resolution by the ADR process; or*
- (b) the Court is of the view that doing so would facilitate the resolution of the dispute between the parties.”*

4. My decision concerning ADR is as follows:-

(Tick the relevant boxes)

I wish to opt out from ADR for the following reasons:-

- I have already attempted ADR i.e. _____
- The dispute involves a question of law / To establish legal precedence.
- Other good reasons i.e. _____

(Note: Your view that the other party has a weak case is not considered a good reason)

I would like to be referred for the following ADR service(s)-

(Note: you may tick more than one type of ADR service.)

- Mediation at State Courts Centre for Dispute Resolution
- Neutral Evaluation at State Courts Centre for Dispute Resolution
- Mediation at Singapore Mediation Centre
- Arbitration under LSAS
- Others: (Please specify) _____

(Note: you may tick more than one type of ADR service.)

Signature of Plaintiff/Defendant*

Name:

Date:

** Delete where inapplicable*

This section is to be completed by your client

FOR DISTRICT COURT CASES ONLY

1. This is to certify that my solicitor has explained to me the available Alternative Dispute Resolution (ADR) services, and I am aware of the benefits of settling my case by ADR.
2. I have been advised and understand that my case will be referred for ADR unless any of the parties opt out of ADR.
3. I have been advised and understand that the Judge may take the view that ADR is suitable for my case, and that any unreasonable refusal on my part to resolve this matter via mediation or other means of ADR may then expose me to adverse costs orders pursuant to Order 59 Rule 5(1)(c) of the Rules of Court as set out below:

Order 59 Rule 5(1)(c)

“The Court in exercising its discretion as to costs shall, to such extent, if any, as may be appropriate in the circumstances, take into account the parties' conduct in relation to any attempt at resolving the cause or matter by mediation or any other means of dispute resolution.”

4. My decision concerning ADR is as follows: *(Tick the relevant boxes)*

I wish to opt out from ADR.

Reason(s): _____

I would like to be referred for the following ADR service(s):

(Note: You may tick more than one type of ADR service)

Mediation at State Courts Centre for Dispute Resolution

I am aware that each party in this case is required to pay Court ADR fees of \$250 in accordance with Order 59A rule 5A of the Rules of Court (except for non-injury motor accident actions, any action for damages for death or personal injury and any action under the Protection from Harassment Act 2014).

Neutral Evaluation at State Courts Centre for Dispute Resolution

I am aware that each party in this case is required to pay Court ADR fees of \$250 in accordance with Order 59A rule 5A of the Rules of Court (except for non-injury motor accident actions, any action for damages for death or personal injury and any action under the Protection from Harassment Act 2014).

Mediation at Singapore Mediation Centre

Arbitration under LSAS

Others: (Please specify) _____

Signature of Plaintiff / Defendant*

Name:

Date:

** Delete where inapplicable.*

Form 28

CLAIM

IN THE COMMUNITY DISPUTES RESOLUTION TRIBUNALS

Claim No.)
Of 20 .)

Between

(name of Plaintiff)

And

(name of Respondent)

**IMPORTANT: THIS FORM MUST BE TYPE-WRITTEN.
READ EXPLANATORY NOTE TO THE PLAINTIFF ON PAGE 4 BEFORE COMPLETING IT.
It is an offence to give information or to produce any document to the Tribunal which you know or believe to be false.**

Part A – Particulars of Plaintiff and Respondent

1. My particulars are as follows:
 - (a) Name:
 - (b) NRIC No. (for Singapore citizen/Singapore Permanent Resident)/No., type and country of issue of foreign identification document (for foreign citizen):
 - (c) Address:
 - (d) Telephone No.:
 - (e) E-mail Address (optional):
 - (f) Fax No. (if available):

2. I wish to lodge a claim under section 4 of the Community Disputes Resolution Act (Act No. 7 of 2015) against the respondent.

3. The respondent's particulars are as follows:
 - (a) Name:
 - (b) Address:
 - (c) Telephone No. (if known):
 - (d) E-mail Address (if known):
 - (e) Fax No. (if known):

Part B – Particulars of Claim

1. The respondent is a neighbour who lawfully resides (*please tick only one box*):
 - in the same building as I do.
 - within 100 metres of my place of residence.

2. The respondent has caused unreasonable interference with my enjoyment or use of my place of residence in the following way / ways (*please tick the relevant box / boxes*):
 - causing excessive noise, smell, smoke, light or vibration.
 - littering at or in the vicinity of my place of residence.
 - obstructing my place of residence, by placing any thing or object, or by any other manner, at or in the vicinity of my place of residence.
 - interfering with me/my movable property, at or in the vicinity of my place of residence.
 - surveillance of me or my place of residence, where the surveillance is done at or in the vicinity of my place of residence.
 - trespassing on my place of residence.
 - allowing an animal owned by or under the care or control of the respondent to trespass on my place of residence, to cause excessive noise or smell, or to defecate or urinate at or in the vicinity of my place of residence.
 - others (please state) _____.

3. The particulars of each incident are as follows (*please provide details of each incident, including the relevant date and time of each incident, and according to the actual sequence of incidents*):

4. I wish to claim the following remedies (*please tick the relevant box / boxes*):
 - a tribunal order for damages in the sum of \$_____.
 - an injunction (*please state the specific act / acts which you want to be stopped*):
_____.
 - specific performance (*please state the specific act / acts which you want to be performed*):
_____.
 - an apology to me, in such form or manner as the court thinks fit.
 - other remedies (*please specify what other remedies*):
_____.

5. I attach the following evidence in support of my claim (*please tick the relevant box / boxes*):
 - Document (s) (*please specify what documents*):
_____.
 - Photograph (s).
 - Other evidence (including video recordings, audio recordings, electronic documents or other records) (*please specify what other evidence*):
_____.

EXPLANATORY NOTE TO THE PLAINTIFF

IMPORTANT: You must provide the full name of your neighbour and his / her address. Please fill in all the fields in the form. An incomplete form and / or incomplete supporting evidence will delay the processing of your application.

1. You may lodge a Claim in the Community Disputes Resolution Tribunal (“the Tribunal”) against your neighbour if he/she has by an act or omission, directly or indirectly, and whether intentionally, recklessly or negligently, caused unreasonable interference with your enjoyment or use of your place of residence.
2. You must include in your Claim all supporting evidence (including documents, photographs, video recordings, audio recordings, electronic evidence etc.) to prove the matters which are stated in your Claim. If you are submitting video or audio recordings, you must provide them in CD rom and also provide relevant transcripts. Any evidence that is not in English must be translated into English by a certified translator before submission.
3. The fee for filing a Claim is **\$150.00**.

CONDITIONS FOR MAKING A CLAIM

4. Your neighbour must be an individual who lawfully resides in a place of residence that is:
 - (a) in the same building as your place of residence; or
 - (b) within 100 metres of your place of residence.

This does not include an individual who occupies the same place of residence as you, such as a person who lives with you in the same flat / house but in a different room.

BRIEF PROCEDURE FOR LODGING A CLAIM

5. After filing your Claim, you must serve a copy of the Claim and supporting evidence on your neighbour within 14 days.
6. You must file a Declaration of Service in **Form 29** before the time of the first Pre-Trial Conference, which will be provided to you.
7. Your neighbour has 14 days after the date on which you serve the Claim and supporting evidence on him/her to file a Reply to contest your Claim and serve it on you.
8. You must attend the Pre-Trial Conference on the date, time and place which will be given to you. If you fail to attend the Pre-Trial Conference, the Judge may proceed with the Pre-Trial Conference in your absence and may make such orders as the Judge thinks fit, including dismissing your Claim.

FURTHER INFORMATION

Ministry of Law website: www.minlaw.gov.sg

Ministry of Culture, Community and Youth website: www.mccy.gov.sg

State Courts website: www.statecourts.gov.sg

Form 30

REPLY

IN THE COMMUNITY DISPUTES RESOLUTION TRIBUNALS

Claim No.)
Of 20 .)

Between

(name of Plaintiff)

And

(name of Respondent)

**IMPORTANT: THIS FORM MUST BE TYPE-WRITTEN.
READ EXPLANATORY NOTE TO THE RESPONDENT ON PAGE 4 BEFORE COMPLETING IT.
It is an offence to give information or to produce any document to the Tribunal which you know or believe to be false.**

Part A – Particulars of Respondent

1. My particulars are as follows:

- (a) Name:
- (b) NRIC No. (for Singapore citizen/Singapore Permanent Resident)/No., type and country of issue of foreign identification document and Foreign Identification Number (FIN) (for foreign citizen):
- (c) Address:
- (d) Telephone No.:
- (e) E-mail Address (optional):
- (f) Fax No. (if available):

Part B – Particulars of Claim

- 1. A claim has been lodged against me in Claim No. [] of 20 .
- 2. I am opposing the plaintiff's claim for the following reasons *(please provide detailed reasons for each incident which the plaintiff has stated in his / her claim)*:

EXPLANATORY NOTE TO THE RESPONDENT

IMPORTANT: Please fill in all the fields in the form. An incomplete form and / or incomplete supporting evidence will delay the processing of your submission.

1. A Claim under the Community Disputes Resolution Tribunal (“the Tribunal”) may be lodged against a respondent who has by an act or omission, directly or indirectly, and whether intentionally, recklessly or negligently, caused unreasonable interference with the plaintiff’s enjoyment or use of his/her place of residence.
2. A respondent who wishes to contest the Claim must file a Reply in this form and include all supporting evidence (including documents, photographs, video recordings, audio recordings, electronic evidence etc.) to prove the matters which are stated. If you are submitting video or audio recordings, you must provide them in CD rom and also provide relevant transcripts. Any evidence that is not in English must be translated into English by a certified translator before submission.
3. The fee for filing a Reply is **\$20.00**.

BRIEF PROCEDURE FOR FILING A REPLY

4. You have 14 days after the date on which you are served the Claim and supporting evidence to file a Reply to contest the Claim against you and serve it on the plaintiff.
5. You must attend the Pre-Trial Conference on the date, time and place, which will be given to you. If you fail to attend the Pre-Trial Conference, the Judge may proceed with the Pre-Trial Conference in your absence and may make such orders as the Judge thinks fit, including making an order against you.

FURTHER INFORMATION

Ministry of Law website: www.minlaw.gov.sg

Ministry of Culture, Community and Youth website: www.mccy.gov.sg

State Courts website: www.statecourts.gov.sg

Form 31

NOTICE OF PRE-TRIAL CONFERENCE

(Title as in action)

Claim No.)
Of 20 .)

To the plaintiff and the respondent:

Take notice that the above claim filed by the plaintiff against the respondent has been fixed for Pre-Trial Conference before the Judge on [date] at [time] at [place].

You are required to attend before the Judge for the Pre-Trial Conference.

And take notice that if you do not appear at the Pre-Trial Conference, the Judge may proceed with the Pre-Trial Conference in your absence and may make such orders as the Judge thinks fit, including dismissing the claim or entering judgment on the claim.

Dated this [] day of [month] 20 .

Registrar

Form 32

NOTICE OF HEARING

(Title as in action)

Claim No.)
Of 20 .)

To the plaintiff and the respondent:

Take notice that the above claim filed by the plaintiff against the respondent has been fixed for hearing before the Judge on [date] at [time] at [place].

You are required to attend before the Judge for the hearing of the above claim.

And take notice that if you do not appear at the hearing, the Judge may proceed with the hearing in your absence and may make such orders as the Judge thinks fit, including dismissing the claim or entering judgment on the claim.

Dated this [] day of [month] 20 .

Registrar

Form 33A

**APPLICATION FOR SPECIAL DIRECTION UNDER SECTION 6(1) OF THE COMMUNITY
DISPUTES RESOLUTION ACT**

IN THE COMMUNITY DISPUTES RESOLUTION TRIBUNALS

Application No.)
Of 20 .)

Between

(name of Applicant)

And

(name of Respondent)

**IMPORTANT: THIS FORM MUST BE TYPE-WRITTEN.
READ EXPLANATORY NOTE TO THE APPLICANT ON PAGE 4 BEFORE COMPLETING IT.
It is an offence to give information or to produce any document to the Tribunal which you know or
believe to be false.**

Part A – Particulars of Applicant and Respondent

1. My particulars are as follows:
 - (a) Name:
 - (b) NRIC No. (for Singapore citizen/Singapore Permanent Resident)/No., type and country of issue of foreign identification document/foreign identification number (FIN) (for foreign citizen):
 - (c) Address:
 - (d) Telephone No.:
 - (e) E-mail Address (optional):
 - (f) Fax No. (if available):
2. I wish to apply for a special direction under section 6(1) of the Community Disputes Resolution Act (Act 7 of 2015) (“the Act”), as the respondent has failed to comply with an order of the Community Disputes Resolution Tribunal (“the Tribunal”) made under section 5 of the Act (“the Tribunal Order”).
3. The respondent’s particulars are as follows:
 - (a) Name:
 - (b) Address:
 - (c) Telephone No. (if known):
 - (d) E-mail Address (if known):
 - (e) Fax No. (if known):

Part B – Particulars of Application

1. On [Date][Month][Year], the Tribunal made an order under section 5 of the Act in my favour against the respondent.
2. According to the Tribunal Order [*please state the Tribunal Order Reference Number*], the respondent was to (*please state what the respondent was ordered to do / not to do*):

3. I wish to apply for a special direction under section 6(1) of the Act as the respondent has failed to comply with the Tribunal Order in the following ways (*please provide details of each incident, including the relevant date and time of each incident, and according to the actual sequence of incidents*):

4. I attach the following evidence in support of my application (*please tick the relevant box / boxes*):
 - a copy of the Tribunal Order (**required**).
 - document (s) (*please specify what documents*):

 - photograph (s)
 - other evidence (*including video recordings, audio recordings, electronic documents or other records*) (*please specify what other evidence*):

5. The evidence which I attach shows the following acts in support of my application (*please specify what acts are relied upon in each piece of evidence provided, including the relevant date and time of each act, and according to the actual sequence of incidents*):

Part C – Confirmation of Contents

1. I declare that the information that I have provided in this application and the supporting evidence is true and correct.
2. I am aware that I am liable to prosecution if I have provided in this application and the supporting evidence any information which I know or have reason to believe is false.

Dated this day of , 20

[Signature of applicant]

Name of applicant

EXPLANATORY NOTE TO THE APPLICANT

IMPORTANT: Please fill in all the fields in the form. An incomplete form and / or incomplete supporting evidence will delay the processing of your application.

SPECIAL DIRECTION (Form 33A)

1. Where a respondent has failed to comply with an order of the Community Disputes Resolution Tribunal (“the Tribunal”), the party in whose favour the order was made may apply to the Tribunal for a Special Direction that the respondent must now comply with the order under section 6(1) of the Community Disputes Resolution Act (Act 7 of 2015) (“the Act”).
2. You must include in your application in **Form 33A** a copy of the Tribunal Order which the respondent had allegedly disobeyed and all supporting evidence (including documents, photographs, video recordings, audio recordings, electronic evidence etc.) to prove the matters which are stated in your application. If you are submitting video or audio recordings, you must provide them in CD rom and also provide relevant transcripts. Any evidence that is not in English must be translated into English by a certified translator before submission.
3. The application fee for a Special Direction is **\$100.00**.

BRIEF PROCEDURE FOR SPECIAL DIRECTION

4. After filing your application and supporting evidence, you must serve a copy of the application and supporting materials on the respondent within 14 days.
5. You must file a declaration of service within 8 days after the date on which the application and supporting materials are served on the respondent.
6. The respondent has 14 days after the date on which you serve the application and supporting evidence on him / her to file a Reply to contest your claim and serve it on you.
7. You must attend the Pre-Trial Conference on the date, time and place, which will be given to you. If you fail to attend the Pre-Trial Conference, the Judge may proceed with the Pre-Trial Conference in your absence and may make such orders as the Judge thinks fit, including dismissing your application.

COMPLIANCE BOND (Form 33B)

8. If you are also applying under section 6(3) of the Act for a person to enter into a bond to ensure that the respondent complies with the Special Direction, you are required to make the application in **Form 33B** and include in your application for such a bond supporting evidence to prove the matters stated in the application.
9. The application fee for an order for a person to enter into a bond is **\$100.00**. Please note that this fee is separate from the fee for an application for Special Direction.

BRIEF PROCEDURE FOR COMPLIANCE BOND

10. If you are filing your application and supporting evidence for the compliance bond at the same time as your application and supporting evidence for the Special Direction, you should serve both applications with their supporting evidence on the person to be bonded at the same time.
11. If you are filing your application and supporting evidence for the compliance bond at any other time, you must serve a copy of the application and supporting evidence on the person to be bonded within 14 days of such filing.
12. You must file a separate declaration of service within 8 days after the date on which the application and supporting materials are served on the person to be bonded.
13. The person to be bonded has 14 days after the date on which you serve the application and supporting evidence on him/her to file a Reply to contest your application and serve it on you.
14. You must attend the Pre-Trial Conference on the date, time and place, which will be given to you. If you fail to attend the Pre-Trial Conference, the Judge may proceed with the Pre-Trial Conference in your absence and may make such orders as the Judge thinks fit, including dismissing your application.

FURTHER INFORMATION

Ministry of Law website: www.minlaw.gov.sg

Ministry of Culture, Community and Youth website: www.mccy.gov.sg

State Courts website: www.statecourts.gov.sg

Form 33B

APPLICATION FOR COMPLIANCE BOND

IN THE COMMUNITY DISPUTES RESOLUTION TRIBUNALS

Application No.)
Of 20 . ()

Between

(name of Applicant)

And

(name of Respondent)

IMPORTANT: THIS FORM MUST BE TYPE-WRITTEN.

You may make an application for a Compliance Bond only if you are also applying for OR have applied for a Special Direction for the respondent to obey an Order which was previously issued by the Tribunal.

It is an offence to give information or to produce any document to the Tribunal which you know or believe to be false.

Part A – Particulars of Applicant and Person to be Bonded

1. My particulars are as follows:

- (a) Name:
- (b) NRIC No. (for Singapore citizen/Singapore Permanent Resident)/No., type and country of issue of foreign identification document/foreign identification number (FIN) (for foreign citizen):
- (c) Address:
- (d) Telephone No.:
- (e) E-mail Address (optional):
- (f) Fax No. (if available):

2. The respondent's particulars are as follows:

- (a) Name:
- (b) Address:
- (c) Telephone No. (if known):
- (d) E-mail Address (if known):
- (e) Fax No. (if known):

3. Particulars of the person to be bonded are as follows:

- (a) Name:
- (b) Address:
- (c) Telephone No. (if known):
- (d) E-mail Address (if known):
- (e) Fax No. (if known):
- (f) Relationship with the respondent:

Part B – Particulars of Application

- 1. I have applied / am applying for a special direction under section 6(1) of the Community Disputes Resolution Act (Act 7 of 2015) (“the Act”) against the respondent, as the respondent has failed to comply with an order of the tribunal made under section 5 of the Act (“the Tribunal Order”).
- 2. I wish to apply for [Name of person to be bonded] to be bonded under section 6(3) of the Act to ensure that the respondent complies with the Tribunal Order.
- 3. I believe that [Name of person to be bonded] is able to ensure that the respondent complies with the tribunal order because:

- 4. I attach the following evidence in support of my application (*please tick the relevant box / boxes*):
 - Document (s) (*please specify what documents*):

 - Photograph (s)
 - Other evidence (*including video recordings, audio recordings, electronic documents or other records*) (*please specify what other evidence*):

- 5. The evidence which I attach shows the following acts in support of my application (*please specify what facts are relied upon in each piece of evidence provided, including the relevant date and time of each act, and according to the actual sequence of incidents*):

Form 34A

**REPLY TO APPLICATION FOR SPECIAL DIRECTION UNDER SECTION 6(1) OF THE
COMMUNITY DISPUTES RESOLUTION ACT**

IN THE COMMUNITY DISPUTES RESOLUTION TRIBUNALS

Application No.)

Of 20 .)

Between

(name of Applicant)

And

(name of Respondent)

**IMPORTANT: THIS FORM MUST BE TYPE-WRITTEN.
READ EXPLANATORY NOTE TO THE RESPONDENT ON PAGE 4 BEFORE COMPLETING IT.
It is an offence to give information or to produce any document to the Tribunal which you know or believe to be false.**

Part A – Particulars of Respondent

1. My particulars are as follows:

- (a) Name:
- (b) NRIC No. (for Singapore citizen/Singapore Permanent Resident)/No., type and country of issue of foreign identification document /foreign identification number (FIN) (for foreign citizen):
- (c) Address:
- (d) Telephone No.:
- (e) E-mail Address (optional):
- (f) Fax No. (if available):

Part B – Particulars of Reply

- 1. An application has been lodged against me in Claim No. [] of 20 for a special direction under section 6(1) of the Community Disputes Resolution Act (Act 7 of 2015).
- 2. I am opposing the application for the following reasons *(please provide details for your reasons, including the relevant date and time of incidents which you wish to raise, and according to the actual sequence of incidents)*:

[Empty rectangular box for providing details for reasons]

EXPLANATORY NOTE TO THE RESPONDENT IN AN APPLICATION FOR SPECIAL DIRECTION

**IMPORTANT: Please fill in all the fields in the form.
An incomplete form and / or incomplete supporting evidence will delay the processing of your submission.**

1. An application for a Special Direction in the Community Disputes Resolution Tribunal (“the Tribunal”) may be lodged against a respondent who has failed to comply with an order which was previously given by the Tribunal.
2. A respondent who wishes to contest the application must file a Reply in this form and include all supporting evidence (including documents, photographs, video recordings, audio recordings, electronic evidence etc.) to prove the matters which are stated. If you are submitting video or audio recordings, you must provide them in CD rom and also provide relevant transcripts. Any evidence that is not in English must be translated into English by a certified translator before submission.
3. The fee for filing a Reply is **\$20.00**.
4. A breach of a Special Direction by the Tribunal amounts to a criminal offence under section 7(1) of the Community Disputes Resolution Act. A person who fails to comply with a Special Direction shall be liable on conviction –
 - (a) To a fine not exceeding \$5,000 or to imprisonment for a term not exceeding 3 months or to both; and
 - (b) In the case of a continuing offence, to a further fine not exceeding \$1,000 for every day or part of the day during which the offence continues after conviction, but not exceeding \$10,000 in total.

BRIEF PROCEDURE FOR FILING A REPLY

5. You have 14 days after the date on which you were served the application for a Special Direction and supporting evidence to file a Reply to contest the application against you and serve it on the applicant.
6. You must attend the Pre-Trial Conference on the date, time and place, which will be given to you. If you fail to attend the Pre-Trial Conference, the Judge may proceed with the Pre-Trial Conference in your absence and may make such orders as the Judge thinks fit, including making an order against you.

FURTHER INFORMATION

Ministry of Law website: www.minlaw.gov.sg

Ministry of Culture, Community and Youth website: www.mccy.gov.sg

State Courts website: www.statecourts.gov.sg

Form 34B

REPLY TO APPLICATION FOR COMPLIANCE BOND

IN THE COMMUNITY DISPUTES RESOLUTION TRIBUNALS

Application No.)
Of 20 .)

Between

(name of Applicant)

And

(name of Respondent)

**IMPORTANT: THIS FORM MUST BE TYPE-WRITTEN.
READ EXPLANATORY NOTE TO THE RESPONDENT ON PAGE 4 BEFORE COMPLETING IT.
It is an offence to give information or to produce any document to the Tribunal which you know or believe to be false.**

Part A – Particulars of Person to be bonded

1. My particulars are as follows:

- (a) Name:
- (b) NRIC No. (for Singapore citizen/Singapore Permanent Resident)/No., type and country of issue of foreign identification document /foreign identification number (FIN) (for foreign citizen):
- (c) Address:
- (d) Telephone No.:
- (e) E-mail Address (optional):
- (f) Fax No. (if available):

Part B – Particulars of Objection

- 1. An application has been lodged against me in Claim No. [] of 20 to enter into a bond under section 6(3) of the Community Disputes Resolution Act (Act 7 of 2015) to ensure that the respondent in the claim complies with the Tribunal Order.
- 2. I am objecting to the application for the following reasons *(please provide details for your reasons, including the relevant date and time of incidents which you wish to raise, and according to the actual sequence of incidents)*:

EXPLANATORY NOTE TO THE RESPONDENT IN AN APPLICATION FOR COMPLIANCE BOND

IMPORTANT: Please fill in all the fields in the form. An incomplete form and / or incomplete supporting evidence will delay the processing of your submission.

1. An application for a Special Direction in the Community Disputes Resolution Tribunal (“the Tribunal”) may be lodged against a respondent who has failed to comply with an order which was previously given by the Tribunal. At the same time, an application may also be made against a person to enter into a bond to ensure that the respondent complies with the Special Direction (“person to be bonded”).
2. A person to be bonded who wishes to contest the application for such a bond must file a Reply in this form and include all supporting evidence (including documents, photographs, video recordings, audio recordings, electronic evidence etc.) to prove the matters which are stated. If you are submitting video or audio recordings, you must provide them in CD rom and also provide relevant transcripts. Any evidence that is not in English must be translated into English by a certified translator before submission.
3. The fee for filing a Reply is **\$20.00**.
4. If an order is made by the Tribunal for the person to enter into such a bond, a failure to do so amounts to a criminal offence under section 6(8) of the Community Disputes Resolution Act and attracts a fine not exceeding \$2,000 on conviction.

BRIEF PROCEDURE FOR FILING A REPLY

5. You have 14 days after the date on which you were served the application and supporting evidence to file a Reply to contest the application against you and serve it on the applicant.
6. You must attend the Pre-Trial Conference on the date, time and place, which will be given to you. If you fail to attend the Pre-Trial Conference, the Judge may proceed with the Pre-Trial Conference in your absence and may make such orders as the Judge thinks fit, including making an order against you.

FURTHER INFORMATION

Ministry of Law website: www.minlaw.gov.sg

Ministry of Culture, Community and Youth website: www.mccy.gov.sg

State Courts website: www.statecourts.gov.sg

Form 35

**APPLICATION FOR EXCLUSION ORDER UNDER SECTION 9(1) OF THE COMMUNITY
DISPUTES RESOLUTION ACT**

IN THE COMMUNITY DISPUTES RESOLUTION TRIBUNALS

Application No.)
Of 20 .)

Between

(name of Applicant)

And

(name of Respondent)

**IMPORTANT: THIS FORM MUST BE TYPE-WRITTEN.
READ EXPLANATORY NOTE TO THE APPLICANT ON PAGE 4 BEFORE COMPLETING IT.
It is an offence to give information or to produce any document to the Tribunal which you know or
believe to be false.**

Part A – Particulars of Applicant and Respondent

1. My particulars are as follows:
 - (a) Name:
 - (b) NRIC No. (for Singapore citizen/Singapore Permanent Resident)/No., type and country of issue of foreign identification document /foreign identification number (FIN) (for foreign citizen):
 - (c) Address:
 - (d) Telephone No.:
 - (e) E-mail Address (optional):
 - (f) Fax No. (if available):
2. I wish to apply for an exclusion order under section 9(1) of the Community Disputes Resolution Act (Act 7 of 2015) (“the Act”), as the respondent has failed to comply with the special direction of the Community Disputes Resolution Tribunal (“the Tribunal”) made under section 6(1) of the Act (“the special direction”).
3. The respondent’s particulars are as follows:
 - (a) Name:
 - (b) Address:
 - (c) Telephone No. (if known):
 - (d) E-mail Address (if known):
 - (e) Fax No. (if known):

Part B – Particulars of Application

1. On [Date][Month][Year], the Tribunal made a special direction under section 6 of the Act in my favour, for the respondent to comply with the order of the Tribunal made under section 5 of the Act (“the Tribunal Order”).
2. According to the special direction [Tribunal Order Reference Number], the respondent is to *(please state what the respondent was order to do / not to do):*

3. I wish to apply for an exclusion order under section 9(1) of the Act to exclude the respondent from his / her place of residence as the respondent has failed to comply with the special direction in the following ways *(please provide details of incidences, including the relevant date and time of each incident, and describe the incidents according to their actual sequence):*

4. I attach the following evidence in support of my application *(please tick the relevant box / boxes)*
 - A copy of the special direction (**required**).
 - Document (s) *(please specify what documents):*

 - Photograph (s)
 - Other evidence *(including video recordings, audio recordings, electronic documents or other records) (please specify what other evidence):*

5. The evidence which I attach shows the following acts in support of my application *(please specify what acts are relied upon in each piece of evidence provided, including the relevant date and time of each act, and according to the actual sequence of incidents):*

Part C – Confirmation of Contents

1. I declare that the information that I have provided in this application and the supporting evidence is true and correct.
2. I am aware that I am liable to prosecution if I have provided in this document and the supporting evidence information which I know or have reason to believe is false.

Dated this day of , 20

[Signature of applicant]

Name of applicant

EXPLANATORY NOTE TO THE APPLICANT FOR AN EXCLUSION ORDER

**IMPORTANT: Please fill up all the fields in the form.
An incomplete form and / or incomplete supporting evidence will delay the processing of your application.**

EXCLUSION ORDER

1. Where a respondent has failed to comply with a Special Direction of the Community Disputes Resolution Tribunal (“the Tribunal”), the party in whose favour the direction was made may apply to the Tribunal for an order that the respondent be excluded from his / her place of residence under section 9(1) of the Community Disputes Resolution Act (Act 7 of 2015) (“the Act”).
2. You must include with your application **a copy of the Special Direction of the Tribunal which the respondent had allegedly failed to comply with** and all supporting evidence (including documents, photographs, video recordings, audio recordings, electronic evidence etc.) to prove the matters which are stated in your application. If you are submitting video or audio recordings, you must provide them in CD rom and also provide relevant transcripts. Any evidence that is not in English must be translated into English by a certified translator before submission.
3. The application fee for an exclusion order is **\$100.00**.

BRIEF PROCEDURE

4. After filing your application and supporting evidence, you must serve a copy of the application and supporting materials on the respondent within 14 days.
5. You must file a declaration of service within 8 days after the date on which the application and supporting materials are served on the respondent.
6. The respondent has 14 days after the date on which you serve the application and supporting evidence on him/her to file a Reply to contest your Claim and serve it on you.
7. You must attend the Pre-Trial Conference on the date, time and place, which will be given to you. If you fail to attend the Pre-Trial Conference, the Judge may proceed with the Pre-Trial Conference in your absence and may make such orders as the Judge thinks fit, including dismissing your application.

FURTHER INFORMATION

Ministry of Law website: www.minlaw.gov.sg

Ministry of Culture, Community and Youth website: www.mccy.gov.sg

State Courts website: www.statecourts.gov.sg

Form 36

**REPLY TO APPLICATION FOR EXCLUSION ORDER UNDER SECTION 9(1) OF THE
COMMUNITY DISPUTES RESOLUTION ACT**

IN THE COMMUNITY DISPUTES RESOLUTION TRIBUNALS

Application No.)
Of 20 .)

Between

(name of Applicant)

And

(name of Respondent)

**IMPORTANT: THIS FORM MUST BE TYPE-WRITTEN.
READ EXPLANATORY NOTE TO THE RESPONDENT ON PAGE 4 BEFORE COMPLETING IT.
It is an offence to give information or to produce any document to the Tribunal which you know or believe to be false.**

Part A – Particulars of Respondent

1. My particulars are as follows:

- (a) Name:
- (b) NRIC No. (for Singapore citizen/Singapore Permanent Resident)/No., type and country of issue of foreign identification document /foreign identification number (FIN) (for foreign citizen):
- (c) Address:
- (d) Telephone No.:
- (e) E-mail Address (optional):
- (f) Fax No. (if available):

Part B – Particulars of Reply

- 1. An application has been lodged against me in Claim No. [] of 20 for an exclusion order under section 9(1) of the Community Disputes Resolution Act (Act 7 of 2015).
- 2. I am opposing the application for the following reasons *(please provide details for your reasons, including the relevant date and time of each incident which you wish to raise, and according to the actual sequence of incidents)* :

EXPLANATORY NOTE TO THE RESPONDENT IN AN APPLICATION FOR EXCLUSION ORDER

IMPORTANT: Please fill in all the fields in the form. An incomplete form and / or incomplete supporting evidence will delay the processing of your submission.

1. An application for an Exclusion Order in the Community Disputes Resolution Tribunal (“the Tribunal”) may be lodged against a respondent who has failed to comply with a Special Direction which was previously given by the Tribunal.
2. A respondent who wishes to contest the application must file a Reply in this form and include all supporting evidence (including documents, photographs, video recordings, audio recordings, electronic evidence etc.) to prove the matters which are stated. If you are submitting video or audio recordings, you must provide them in CD rom and also provide relevant transcripts. Any evidence that is not in English must be translated into English by a certified translator before submission.
3. The fee for filing a Reply is **\$20.00**.
4. A breach of an Exclusion Order by the Tribunal amounts to a criminal offence under section 10(1) of the Community Dispute Resolution Act. A person who fails to comply with an Exclusion Order shall be liable on conviction –
 - (a) To a fine not exceeding \$5,000 or to imprisonment for a term not exceeding 3 months or to both; and
 - (b) In the case of a continuing offence, to a further fine not exceeding \$1,000 for every day or part of the day during which the offence continues after conviction, but not exceeding \$10,000 in total.

BRIEF PROCEDURE FOR FILING A REPLY

5. You have 14 days after the date on which you were served the application for an Exclusion Order and supporting evidence to file a Reply to contest the application against you and serve it on the applicant.
6. You must attend the Pre-Trial Conference on the date, time and place, which will be given to you. If you fail to attend the Pre-Trial Conference, the Judge may proceed with the Pre-Trial Conference in your absence and may make such orders as the Judge thinks fit, including making an order against you.

FURTHER INFORMATION

Ministry of Law website: www.minlaw.gov.sg

Ministry of Culture, Community and Youth website: www.mccy.gov.sg

State Courts website: www.statecourts.gov.sg

Form 37

APPLICATION TO SET ASIDE ORDER, JUDGMENT, DIRECTION

IN THE COMMUNITY DISPUTES RESOLUTION TRIBUNALS

Application No.)
Of 20 .)

Between

(name of Applicant)

And

(name of Respondent)

IMPORTANT: THIS FORM MUST BE TYPE-WRITTEN.

It is an offence to give information or to produce any document to the Tribunal which you know or believe to be false.

Part A – Particulars of Applicant

1. My particulars are as follows:

- (a) Name:
- (b) NRIC No. (for Singapore citizen/Singapore Permanent Resident)/No., type and country of issue of foreign identification document /foreign identification number (FIN) (for foreign citizen):
- (c) Address:
- (d) Telephone No.:
- (e) E-mail Address (optional):
- (f) Fax No. (if available):

2. I am the plaintiff / respondent (*delete as appropriate) in this case.

3. I wish to apply to set aside the following judgment / order / direction that was made against me by the Registrar / Judge (*delete as appropriate) on [date]:

Name which judgment / order / direction was made in favour of:

Date of judgment / order / direction:

Reference no. of judgment / order / direction:

4. I was not present at the Pre-Trial Conference / hearing (*delete as appropriate) on the abovementioned date because *(please provide details for your reasons)*:

5. I attach the following evidence in support of my application *(please specify)*:

Confirmation of Contents

- 1. I declare that the information that I have provided in this application and supporting evidence is true and correct.

- 2. I am aware that I am liable to prosecution if I have provided in this document and the supporting evidence information which I know or have reason to believe is false.

Dated this day of , 20

[Signature of applicant]

Name of applicant

Form 38

REPLY TO APPLICATION TO SET ASIDE ORDER, JUDGMENT, DIRECTION

IN THE COMMUNITY DISPUTES RESOLUTION TRIBUNALS

Application No.)
Of 20 .)

Between

(name of Applicant)

And

(name of Respondent)

IMPORTANT: THIS FORM MUST BE TYPE-WRITTEN.

It is an offence to give information or to produce any document to the Tribunal which you know or believe to be false.

Part A – Particulars of Respondent

1. My particulars are as follows:

- (a) Name:
- (b) NRIC No. (for Singapore citizen/Singapore Permanent Resident)/No., type and country of issue of foreign identification document /foreign identification number (FIN) (for foreign citizen):
- (c) Address:
- (d) Telephone No.:
- (e) E-mail Address (optional):
- (f) Fax No. (if available):

Part B – Particulars of Reply

1. The applicant has lodged an application to set aside the following judgment / order / direction (*delete as appropriate*) that was made by the Registrar / Judge:

Name which judgment / order / direction was made in favour of:

Date of judgment / order / direction:

Reference no. of judgment / order / direction:

Form 40

**APPLICATION FOR LEAVE TO APPEAL UNDER SECTION 26(2) OF COMMUNITY DISPUTES
RESOLUTION ACT**

IN THE COMMUNITY DISPUTES RESOLUTION TRIBUNALS

Application No.)
Of 20 .)

Between

(name of Appellant)

And

(name of Respondent)

To the appellant and the respondent:

Take notice that the appellant, being dissatisfied with the decision, direction or order of the Tribunal Judge [name] made on [date] applies for leave to appeal to the High Court on the following ground(s):

Dated this day of , 20

[Signature of appellant]

Name of appellant:

Form 41

**REPLY TO APPLICATION FOR LEAVE TO APPEAL
UNDER SECTION 26(2) OF COMMUNITY DISPUTES RESOLUTION ACT
IN THE COMMUNITY DISPUTES RESOLUTION TRIBUNALS**

Application No.)

Of 20 .)

Between

(name of Appellant)

And

(name of Respondent)

IMPORTANT: THIS FORM MUST BE TYPE-WRITTEN.

It is an offence to give information or to produce any document to the Tribunal which you know or believe to be false.

Part A – Particulars of Respondent

1. My particulars are as follows:

- (a) Name:
- (b) NRIC No. (for Singapore citizen/Singapore Permanent Resident)/No., type and country of issue of foreign identification document (for foreign citizen):
- (c) Address:
- (d) Telephone No.:
- (e) E-mail Address (optional):
- (f) Fax No. (if available):

Part B – Particulars of Reply

1. The applicant has lodged an application for leave to appeal against the following decision / direction / order (*delete as appropriate*) of the Community Disputes Resolution Tribunal:

Name which decision / direction / order was made in favour of:

Date of decision / direction / order:

Reference no. of decision / direction / order:

2. I am opposing the application for the following reasons (*please provide details for your reasons, including the relevant date and time of each incident which you wish to raise, and according to the actual sequence of incidents*) :

3. I attach the following evidence in support of my application (*please specify*):

Part C – Confirmation of Contents

- 1. I declare that the information that I have provided in this reply and the supporting evidence is true and correct.

- 2. I am aware that I am liable to prosecution if I have provided in this reply and the supporting evidence information which I know or have reason to believe is false.

Dated this day of , 20

[Signature of respondent]

Name of respondent

Form 42

NOTICE OF HEARING OF APPLICATION FOR LEAVE TO APPEAL

(Title as in action)

To the appellant and the respondent:

Take notice that the appellant, being dissatisfied with the decision, direction or order of the Tribunal Judge [name] made on [date] (a copy of which is attached), has filed an application for leave to appeal to the High Court.

And take further notice that you are required to attend before the Tribunal on [date] at [time] at [place] for the hearing of the above application.

If you fail to attend the hearing on the date and time appointed, the Tribunal may dismiss the application or make such orders as it thinks fit.

Dated this [] day of [month] 20 .

Registrar

Form 43

NOTICE OF APPEAL

(Title as in action)

Application No.)
Of 20 . ()

Between

(name of Appellant)

And

(name of Respondent)

IMPORTANT: THIS FORM MUST BE TYPE-WRITTEN.

To the Registrar and to [name of other party] *(please specify)*:

Take notice that an appeal has been filed by the above-named appellant to the High Court.

The appeal is against the following decision / direction / order of the Tribunal Judge [name] given on [date] as follows: *(please state the whole or part of the decision which you are appealing against)*:

Dated this day of , 20

[Signature of appellant]

Name of appellant

Form 44

CERTIFICATE FOR SECURITY FOR COSTS

(Title as in action)

Application No.)
Of 20 .)

Between

(name of Appellant)

And

(name of Respondent)

This is to certify that the above-named appellant has deposited the sum of \$[amount] (*please specify amount paid*) by way of security for the respondent's costs of the appeal in the Registry / with the Accountant – General (*delete as appropriate*).

Dated this day of , 20

Registrar

Form 46

CERTIFICATE FOR SECURITY FOR COSTS

(BY WAY OF AN UNDERTAKING)

(Title as in action)

Application No.)
Of 20 .)

Between

(name of Appellant)

And

(name of Respondent)

To the Registrar,

We, the solicitors for the appellant, hereby certify that we have furnished an undertaking in accordance with Rule 17(3)(b) of the Community Disputes Resolution Tribunals Rules as security for the respondent's costs of the appeal.

Dated this day of , 20

Solicitors for the Appellant

Form 47

IN THE COMMUNITY DISPUTES RESOLUTION TRIBUNALS

Claim No.)
Of 20 .)

Between

(name of Plaintiff)

And

(name of Respondent)

ORDER OF COURT

Before District Judge [name]

In Open Court/In Chambers

UPON the application of the plaintiff made by way of Claim No. [] of 20 **AND UPON READING** the claim of the plaintiff and the reply by the respondent **AND UPON HEARING** the plaintiff and the respondent, **IT IS ORDERED** that:

1. [Court order]
 - (a) [Court order]
 - (b) [Court order]

2. [Court order]
 - (a) [Court order]
 - (b) [Court order]

Dated this [] day of [month] 20 .

Registrar

Form 48

IN THE COMMUNITY DISPUTES RESOLUTION TRIBUNALS

Application No.)
Of 20 .)

Between

(name of Applicant)

And

(name of Respondent)

And

(name of Person to be bonded)

SPECIAL DIRECTION OF COURT

Before District Judge [name]

In Open Court/In Chambers

UPON the application of the applicant made by way of Application No. [] of 20 **AND UPON READING** the application of the applicant and the reply by the respondent (and objection by the person to be bonded) **AND UPON HEARING** the applicant and the respondent (and the person to be bonded), **IT IS DIRECTED** that:

1. [Special direction]
 - (a) [Special direction]
 - (b) [Special direction]
2. [Special direction]
 - (a) [Special direction]
 - (b) [Special direction]

IT IS FURTHER DIRECTED that:

1. The person to be bonded shall enter into a bond for the sum of [amount] to ensure that the respondent complies with this Special Direction of Court.
2. [any other direction to person to be bonded]
3. [any other conditions]

Dated this [] day of [month] 20 .

Registrar

Form 49

IN THE COMMUNITY DISPUTES RESOLUTION TRIBUNALS

Application No.)
Of 20 .)

Between

(name of Applicant)

And

(name of Respondent)

EXCLUSION ORDER

Before District Judge [name]

In Open Court/In Chambers

UPON the application of the applicant made by way of Application No. [] of 20 **AND UPON**
READING the application of the applicant and the reply by the respondent **AND UPON HEARING** the
applicant and the respondent , **IT IS ORDERED** that:

The respondent be excluded from his / her place of resident at [address] for the period from [date] to [date].

Dated this [] day of [month] 20 .

Registrar