

State Courts, Singapore

ICMS - Training Guide - Court Lists

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1.1.000



About this document

Section 1-1 Contacts

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Section 1-2 Copyright Information

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Section 1-3 General Information

This is a managed document. For identification of amendments each page contains a version number, section identification and a page number within the section. Changes will only be issued as complete replacement sections along with a new release notice. All replaced sections shall be destroyed immediately and copies of any obsolete forms destroyed.

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Chapter 2 Step by Step - Screenshots

Section 2-1 Login

Refer to TRG-Login for Counsel login

Step 1: Once user has successfully logged in, you will be redirected to the homepage.

The screenshot shows the State Courts Singapore homepage. At the top left is the State Courts Singapore logo. At the top right is the Singapore Government logo with the tagline 'Integrity • Service • Excellence'. Below the logo is a navigation bar with 'Home' selected. A sidebar on the left contains icons for Home, Add, Document, and Bookmarks. The main content area has tabs for 'Case Files', 'Complaint Files', 'Applications', and 'Notifications' (with a badge for 120). A message states: 'The listing below displays up to 10 of your cases with upcoming court events.' Below this is a table with the following data:

S/N	Case Name	Charge No	Offence Section	Next Court Event	Status
1	SC-900009-2017 PP v. 68149 Test 2 (S6375631H)	DAC-903436-2017 & Others (2)	Section 173 PENAL CODE	Part-Heard (1) on 16/05/2017 (Day 2) at 09:30 AM at Court 12	Pending
2	SC-900638-2017 PP v. DUMMY Apr21 02 (F1492767324426K)	DAC-904762-2017 & Others (2)	Section 173 PENAL CODE	PTC (1) on 19/05/2017 at 09:30 AM at PTC Chamber 1	Pending
3	SC-900637-2017 PP v. DUMMY Apr21 01 (F1492767323121K)	DAC-904759-2017 & Others (2)	Section 173 PENAL CODE	FFM on 24/04/2017 at 03:00 PM at Court 26 FFM on 25/04/2017 at 11:00 AM at Court 26 FFM on 30/05/2017 at 02:30 PM at Court 26	Pending

At the bottom right of the table area, there is a link 'More ... / Search'. At the bottom of the page, there is a footer with 'Privacy Statement | Terms of Use' on the left and '© 2017 State Courts. All Rights Reserved.' on the right.

Step 2: Mouse over to the third icon on the left panel to get redirected to the Court Lists page.

The screenshot shows the State Courts Singapore website interface. The top navigation bar includes the State Courts Singapore logo, a menu icon, a user profile icon, and a notification icon. The main content area is titled 'Home' and features a sidebar with icons for 'Home', 'Court Lists', 'Complaint Files', 'Applications', and 'Notifications'. The 'Court Lists' icon is highlighted with a red box. The main content area displays a table of court events with the following data:

S/N	Case Name	Charge No	Offence Section	Next Court Event	Status
1	SC-900009-2017 PP v. 68149 Test 2 (S6375631H)	DAC-903436-2017 & Others (2)	Section 173 PENAL CODE	Part-Heard (1) on 16/05/2017 (Day 2) at 09:30 AM at Court 12	Pending
2	SC-900638-2017 PP v. DUMMY Apr21 02 (F1492767324426K)	DAC-904762-2017 & Others (2)	Section 173 PENAL CODE	PTC (1) on 19/05/2017 at 09:30 AM at PTC Chamber 1	Pending
3	SC-900637-2017 PP v. DUMMY Apr21 01 (F1492767323121K)	DAC-904759-2017 & Others (2)	Section 173 PENAL CODE	FFM on 24/04/2017 at 03:00 PM at Court 26 FFM on 25/04/2017 at 11:00 AM at Court 26 FFM on 30/05/2017 at 02:30 PM at Court 26	Pending

At the bottom of the page, there is a footer with 'Privacy Statement | Terms of Use' and '© 2017 State Courts. All Rights Reserved.'

Step 2a: Click on “Court Lists”.

Search - by Counsel

Step 1: Fill in the relevant fields, then click on “Search” to submit the query.

(Case No. is set to “SC” as an example)

The screenshot shows a web interface titled "Court Lists". At the top, there are two tabs: "Search Criteria" (active) and "Court List". Below the tabs is a "Search Criteria" form with the following fields:

- Case No.: A dropdown menu with "SC" selected.
- Name of Accused: A text input field.
- Accused UIN: A text input field.
- Court Event: A date range selector with "On" and "To" fields, and a "at Court No." dropdown.
- Agency: A dropdown menu.
- Prosecution: A text input field.
- Counsel: A text input field.
- Hearing Type: A section with a "Category" dropdown menu (options: -, PTC, CCDC, CCR, Mention, Hearing, Review) and a "Type" text input field.

At the bottom center of the form is a "Search" button, which is highlighted with a red rectangular box.

Section 2-2 Lists Court Events

Step 1: The outcome of the query will be displayed in Court Lists tab.

Court Lists

Search Criteria
 Court Lists

Court List

Records: 10/28 < Previous 1 2 3 Next >

S/N	Case	Agency	Prosecution	Counsel	Charge No.	Offence	Next Court Event
1	SC-900009-2017 PP v. 68149 Test 2 (S6375631H)	Central Police Division (A Division)		Lawyer Alpha (ALPHA LAW CORPORATION)	DAC-903438-2017 & Others (2)	Section 249 PENAL CODE	Part-Heard (1) on 16/05/2017 at 09:30 AM at Court 12
2	SC-900174-2017 PP v. Name of S9245154B (S9245154B)	Tanglin Police Division (E Division)			DAC-903831-2017	Section 117 Penal Code (Cap 224, Rev Ed 2008)	FFM on 12/05/2017 at 02:30 PM at Court 23
3	SC-900180-2017 PP v. HMMM (B03993)	Central Police Division (A Division)			DAC-903846-2017 & Others (2)	Section 249 PENAL CODE	FM (WTA Review) on 20/06/2017 at 09:30 AM at Court 23
4	SC-900238-2017 PP v. DUMMY Feb21 02 (F1487660970828K)	Central Police Division (A Division)			DAC-903997-2017 & Others (2)	Section 249 PENAL CODE	Part-Heard (2) on 16/05/2017 at 09:30 AM at Court 1
5	SC-900307-2017 PP v. 66368 Test (S0987420H)	Singapore Customs			DAC-904151-2017	Section 108B Penal Code (Cap 224, Rev Ed 2008)	FM (Breach) on 26/05/2017 at 09:00 AM at Court 12

Section 2-3 Print Court Lists

Step 1: To print, click on “Print” located at the bottom of the outcome.

6	SC-900348-2017 PP v. IMH Test Case 8 (S6140673E)	Central Police Division (A Division)			DAC-904225-2017	Section 380 Penal Code (Cap 224, Rev Ed 2008)	FM (Breach) on 17/05/2017 at 09:00 AM at Court 2
7	SC-900498-2017 PP v. DUMMY Mar28 01 (F1490682936764K)	Central Police Division (A Division)			DAC-904493-2017 & Others (2)	Section 249 PENAL CODE	FM (WTA Review) on 09/05/2017 at 09:30 AM at Court 23
8	SC-900533-2015 PP v. Adam Levine (S9159287H)	Ministry of Manpower Tanglin Police Division (E Division)			DAC-901346-2015 & Others (1)	Section 174 Penal Code (Cap 224, Rev Ed 2008)	PTC (1) on 02/02/2018 at 02:14 PM at Court 12
9	SC-900533-2015 PP v. Adam Levine (S9159287H)	Ministry of Manpower Tanglin Police Division (E Division)			DAC-901346-2015 & Others (1)	Section 174 Penal Code (Cap 224, Rev Ed 2008)	PTC (3) / Adj 1st CCDC (2) on 04/04/2018 at 04:00 PM at Court 12
10	SC-900533-2015 PP v. Adam Levine (S9159287H)	Ministry of Manpower Tanglin Police Division (E Division)			DAC-901346-2015 & Others (1)	Section 174 Penal Code (Cap 224, Rev Ed 2008)	RPTC / 1st RCCDC on 03/03/2019 at 03:15 PM at Court 12